



RAJALAKSHMI
ENGINEERING COLLEGE
An AUTONOMOUS Institution
Affiliated to ANNA UNIVERSITY, Chennai

IMPORTANT INSTRUCTIONS for the 23rd GRADUATION DAY – 09.01.2025

Dear Graduands,

Wishing you all a very happy 2025!

Please find furnished below the set of important instructions to be followed for the 23rd Graduation Day scheduled on 09.01.2025 (Thursday):

Important Timelines:

12:00 noon - Onsite Registration starts

2:00 p.m. - Onsite registration closes

2:30 p.m. - Collection of Gowns/Robes closes

3:00 p.m. - Entry into the venue closes

Please adhere to the above important timelines strictly.

Guests:

Chief Guest: Dr. Prabu David, Provost & Senior Vice President for Academic Affairs, Rochester Institute of Technology, New York, USA.

- An esteemed leader in academic administration, Dr. David has made significant contributions to higher education and research. With extensive experience in communication and media studies, he has inspired countless students and faculty to achieve excellence. His presence at the event underscores our institution's commitment to global academic collaboration and innovation.

Guest Speaker: Mr. Ravichandran Ashwin, Former Indian Cricketer and Renowned All-Rounder.

- Known for his extraordinary talent and strategic thinking on the cricket field, Ashwin is a role model for perseverance and excellence. With several accolades to his name, including ICC awards and historic match-winning performances, his journey reflects determination, focus, and passion. His words of wisdom will undoubtedly motivate all graduands as they step into the next chapter of their lives.

Transport:

College bus facility is available for usage by graduands and parents. Please refer to www.rectransport.com for details on bus route and timings.

Venue for Registrations:

The venue for **onsite registrations for all the departments** will be around the ATM located inside the campus.

Onsite Registration:

Onsite registration is **MANDATORY** and will have to be completed in the campus on **9th January 2025** even if you completed online registration. Onsite registrations will close at 2:00 PM sharp. No extensions will be available for late comers. **Only students who have registered onsite before 2:00 PM will be permitted to collect their degree certificates from the guest on the stage.**

Dress Code: Strictly formal. **Students without formal dress attire will not be permitted to proceed to the stage to collect the degree certificate in spite of compliance with other requirements.**

Robing: Once the graduands complete onsite registration, graduands will proceed for collection of graduation gowns and robes kept at the **MAIN SEMINAR HALL (First Floor of the Workshop Block)** by paying a nominal caution deposit of Rs. 500/-. While returning the gown/robe in good condition, Rs. 440/- will be refunded. Rs. 60/- will be retained for hire charges. Collection of robes and gowns will have to be completed before 2:30 p.m.

Lunch: Complimentary Buffet Lunch will be provided to both the graduands and parents prior to the event from 12:00 noon near the REC Cafe. Lunch services will be closed by 2:15 p.m. sharp.

Seating Time: Graduands and the parents are kindly requested to be seated latest by 3:00 PM sharp. Punctuality is essential to ensure the smooth flow of the ceremony, and we appreciate your cooperation in this regard.

Venue etiquette: No conversations, No selfies / photographs throughout the entire duration of the session. Mobile phones have to be strictly in **SILENT mode**. Graduands cannot leave the venue until the end of the event. Graduands are instructed to strictly adhere to this etiquette.

Accompanying Parents: Each graduand may be accompanied by a maximum of two parents. Please note that parents will be seated separately from the graduands. We understand the importance of including your loved ones in this celebration, and for those who cannot attend in person, live streaming is arranged so that they can still share in your special moment.

Live streaming: Event will be streamed live @ www.youtube.com/myrecchennai from 3:00 p.m.

Once again, congratulations on your upcoming graduation, and we look forward to seeing you on the 9th of January 2025.